

# STOP!

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It is **VERY IMPORTANT** that you carefully review this entire manual and make any necessary adjustments to the included policies, procedures, and forms, to meet state and local regulatory requirements, as well as the needs of your facility and your residents. A resource CD is included that contains the full manual in Microsoft Word® format.

The following steps are recommended for compliance with disaster preparation regulations and other standards:

1. Review the entire disaster manual and training DVD.
2. Consult with appropriate emergency services agencies (e.g., fire department, local office of emergency services, FEMA, etc.) in your area for more information on regional and local disaster preparation requirements.
3. Edit the manual as necessary to meet the needs of your facility and your residents.
4. Purchase and maintain sufficient disaster and emergency supplies.
5. Train your staff as part of initial orientation training and ongoing inservices.
6. Review disaster and emergency procedures with your residents and other key stakeholders.

# **Disaster and Emergency Manual**

For Assisted Living and Residential  
Care Communities

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The Disaster and Emergency procedures in this manual were developed according to current recommendations from the Federal Emergency Management Agency (FEMA), American Red Cross and other agencies. Care and Compliance Group, Inc. and the authors of this course have attempted to offer useful information and tools that have been accepted and used by professionals. Nevertheless, changes in regulations, standards, and medical technology will alter the application of some concepts and techniques presented. Care and Compliance Group, Inc. and the authors of this course disclaim any liability loss, injury, or damage incurred as a consequence, directly or indirectly, of the use and application of any of the concepts in this course.

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